

**Miami-Dade County Public Schools (M-DCPS) Bid 013-KK03  
A-La-Carte Pizza  
Questions and Comments – Posting 1**

**Question 1**

I wanted to know what kind of testing do I have to do at an independent laboratory to get the pizzas tested. Is it just the nutritional testing?

**Response 1**

Since the items are being served in the a-la-carte line in the vocational/high schools at this time, what is needed for the bid is a standard food label. This is a label that has nutritional information about the product.

All food items must meet the district wellness policy with respect to what requirements are listed in the bid documents.

**Question 2**

What are the dough, sauce, meat, and cheese weight requirements for thin crust and thick crust dough?

**Response 2**

Industry standard guidelines apply to the items on the bid. Any additional requirements are stated in the Format B (Items on Bid) Excel Spreadsheet and the rest of the bid documents.

**Question 3**

Can we assume that the pizza we quote can be from 14” to 16” in size? Or does it have to be a specific size in diameter?

**Response 3**

The Format B (items on bid) Excel Spreadsheet lists 14-16 inch pizza items. Please specify which size, varieties, and pricing. Bidders may make more than one bid submission if they so choose on their bid documents.

**Question 4**

Do the additional attachments such as insurance certificates, health inspection reports, licenses, etc... need to be scanned and included in the electronic version of the bid, or are they only necessary for the hard copy?

**Response 4**

A hard copy of the above certificates can be given with the bid submission package.

**The only electronic item to be requested alongside a printed bid submission is the Format B (Items on Bid) Excel Spreadsheet on a disk, CD-ROM, or jump drive IN ADDITION TO a printed copy of the Format B, to expedite the bid evaluation process.**

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**Question 5**

Does the certification for a drug free work environment need to be included with the bid or only after the bid is awarded?

**Response 5**

The drug free work environment certification needs to be completed before award of the bid; therefore please complete this document and submit it with your bid package.

**Question 6**

I am on the procurement website to get the bid, and the only thing I am able to get is the 3 pages that I can fill out electronically. It does not show the bid cover page nor any information on the bid. I wanted to know how I can pull it up. If you can help me I would appreciate it.

**Response 6**

The bid package can be found at the website <http://procurement.dadeschools.net>

The bid package consists of a zip file. The zip folder has two items, an Adobe file and an Excel file.

The complete bid package is in Adobe format and includes the Format B (Items on Bid). The vendor needs to complete all forms listed in the Adobe file and submit any additional items requested in the Special Conditions of the bid (i.e. occupational licenses, inspection certificates, etc.)

An Excel File is included the folder for the bidder to fill out electronically **ONLY THE BID ITEMS** to help make the process more efficient for the vendor and the school district. The bidder is to print the Excel file after completing it, and is **REQUESTED** to save an electronic version via disk, CD-ROM, or jump drive and submit **BOTH** the printed copy and the disk/CD-ROM/jump drive with the other bid documents.

**Question 7**

We have a food business that is interested in submitting a proposal for the A-La-Carte pizza bid and are in negotiations with a potential pizza shop supplier. How do we submit their item to Food and Nutrition for testing? The deadline for submission for testing was on 10/31, will it be a problem to send samples for testing after the bid has been submitted and approved?

**Response 7**

Please see Addendum 1 for clarification on this question. The vendor submitting the bid needs to be the manufacturer of the items and can not subcontract another firm to make the items for them. Please see the Special Conditions #16 regarding the testing of bid submitted items.

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**Question 8**

The question I had was about the first page. Under legal name of vendor do I put the company name or the owner's name? I also wanted to know does it matter if all the paper work goes under the owner's name, but a different person is the one with the food certificate which is the person who makes the pizzas? And the bid proposal I keep and only send the excel paperwork, the first 2 pages and whatever else needs to be filled out, but the actual proposal that has all the information I keep correct?

**Response 8**

Each bidder needs to read the bid documents carefully in order to understand the scope and nature of the bid. The entity that is taking responsibility for the bid needs to be the organization that is listed on all bid documents and signs the bid.

Also, please read Addendum 1 of this bid and the response to Question 7 above regarding subcontracting and the production of the food items listed in the bid.

**Question 9**

Can you lower the price after the bid award?

**Response 9**

Yes, however the lower price must be offered to all sites that the vendor bid on and can not be raised for the rest of the bid term, including extensions.

**Question 10**

Can you deliver to any school location after the bid award?

**Response 10**

No, the vendor can only service the locations that they originally bid and were awarded. Should the district add an additional school site(s) after the bid award, all awarded vendors will be contacted regarding their interest in servicing new school site(s).